



Table of Contents

High School Planning and Graduation	2
• Academic Information	3
• College Admission Requirements	5
• NCAA – National Collegiate Athletic Association	6
• Counseling and Career Development	8
• Four Year Planning Guide and Worksheets	9
• College Preparatory Sample 4 Year Plan.....	11
• Technical Program Sample 4 Year Plan.....	12
• Course Planning Sheet.....	13
What about the Future?	15
• Military.....	15
• College.....	16
• ---- Community.....	16
• ---- Technical.....	16
• ---- Tribal.....	16
• ---- Public.....	16
• ---- Independent.....	17
• ---- AZ Public Postsecondary Institutions	17
• ---- AZ Tri-University Admissions Standards.....	18
• ---- College Entrance Exams (SAT/ACT).....	20
• ---- Applying to College.....	21
• ---- Seniors’ Monthly To-Do List.....	22
• ---- Transcripts and College Application Process.....	24
• ---- College Recommendation Form	25
Paying for College?	26
• 3 Kinds of Aid	26
• ---- Free Money: Scholarships, Grants	26
• ---- Loans: Subsidized, Unsubsidized	26
• ---- FAFSA Tips	26
College and Career Websites.....	28

HIGH SCHOOL PLANNING AND GRADUATION

BABOQUIVARI HIGH SCHOOL GRADUATION REQUIREMENTS

Class of 2013 and Beyond

TOTAL CREDITS NEEDED: 22

COURSE	MINIMUM GRADUATION REQUIREMENTS	COLLEGE PREPARATION CREDITS
English	4	4
Mathematics	4	4
Science	3	4
Social Studies	3	3
Physical Education	.5	.5
Health	.5	.5
Vocational/Fine Arts	1	1
Second Language/Spanish	0	2
Electives	6	3
Totals	22	22

Additional High School Graduation Requirements

1. Of the 22 units of credits, 16 credits must be in solid subjects. All subjects are solids except Band, Student Tutor, Teacher Aide, Library Aide, and Office Aide.
2. No more than 2 units of credit may be counted toward the elective category in the following: Student Tutor, Library Aide, Teacher Aide, or Office Aide.
3. Credit will be given by semester for all subjects passed.
4. A student may repeat a course that has been passed to earn a higher grade. No additional credit can be earned for the same course.
5. AIMS – Arizona Instrument for Measuring Success: Students must meet the standards in reading, writing, and mathematics to be issued a diploma. During their high school career students will be given 4 opportunities to pass the AIMS beginning their sophomore year.

To participate in the graduation ceremony students must meet all state, district, and school requirements including passing grades and AIMS scores. Our BUSD graduation requirements are based on those set by the State of Arizona and the BUSD #40 Governing

Board. It is possible for students to substitute a state-approved score on the SAT or ACT examination for individual AIMS tests in Reading, Writing, and Math.

*This document is a summary of Arizona's minimum course of study. Please refer to A.A.C. R7-2-302, R7-2-302.01 and R7-2-302.02 to view the complete requirements. These rules can be accessed through the Secretary of State's website at:
http://www.azsos.gov/public_services/Title_07/7-02.htm

As required by the State of Arizona, "**All graduation requirements shall be strictly enforced by year of graduation, NOT by a cohort. Therefore, high school seniors that fail to meet graduation requirements by the end of 2012 will be required to complete all additional requirements that become effective in 2013**, as outlined in State Board of Education rule (AAC R7-2-302.01, 302.02, and 302.03).

ACADEMIC INFORMATION

Educational Options

Baboquivari High School is committed to offering a program of educational excellence. Classes are currently available in Social Studies, Language Arts, Mathematics, Science, Second Language, Art, JTED, FFA Education, Physical Education, Health, Drivers Education, and Music. Baboquivari High School also offers Honors courses in Social Studies, Language Arts, Mathematics, and Science.

Progress Reports to Parents

Progress reports inform parents about their student's. Progress reports will be sent home during the fifth week of each quarter. Parents may request more frequent feedback from teachers if they feel it is necessary. You may contact your student's teacher for assistance in making these arrangements.

Report Cards

Report cards will be issued at the end of each nine week grading period.

High School:

The Quarterly (nine week) report reflects progress toward the Semester (mid-year) report. The semester report reflects grades and serves as a basis for the granting of academic credit. Semester grades are recorded on the student's permanent record and are reflected on the student's cumulative grade point average (GPA).

Grading Policy

Student progress will be assessed and evaluated at the end of each nine week period and at the end of each semester according to the following standard:

Academic Achievement

A to D	Level of Passing Work
F	Failure
IC	Incomplete
Pass/Fail	No Grade

An “IC” (Incomplete) indicates that the student has not completed the required course work by the end of the grading period, but has been given an opportunity to finish the course work. The “IC” is a temporary grade. All required work must be completed within two weeks after the incomplete is received, or as approved by the teacher and administration. If the student does not follow through and complete the work, the incomplete automatically becomes an “F” grade. It is the responsibility of the student to ensure all criteria are met within the prescribed time line to recover an Incomplete “I” grade for credit. If an Incomplete “I” grade is not recovered within the prescribed time line, the course will be rescheduled at the next possible opportunity and the student will have to retake the course. A student may not graduate with an Incomplete “IC” in a required course.

Pass/Fail grading is available in a limited number of classes. A Pass or Fail does not impact a student’s grade point average.

Valedictorian and Salutatorian Selection

Selection shall follow the procedure listed below.

1. A student must have attended Baboquivari High School for a minimum of two full consecutive school years.
2. A student must be registered for a minimum of six classes each semester or 4 classes plus work study.
3. The Valedictorian shall be the senior who has achieved the highest cumulative grade point average (GPA) at the completion of the 16 core classes. Ties shall be broken by computing the grade point to the .000 (thousandths) place.
4. The Salutatorian shall be the senior who has achieved the second highest cumulative grade point average (GPA) at the completion of the 16 core classes. Ties shall be broken by computing the grade point to the .000 (thousandths) place.

Class Rankings

Colleges and universities require class ranking on transcripts submitted for entrance evaluation. Class rank shall be determined as follows:

1. Class ranking will be determined each semester beginning with the first semester of ninth grade.
2. Class rank will be based only on the grades earned in regular education classes.
3. Total grade points begin accumulating with the ninth grade. These are divided by total units attempted to produce the cumulative grade point average (GPA). Students are then ranked according to grade point average (GPA), with 4.0 as high.

Schedule Changes

Schedule changes are disruptive to a student’s learning process. After enrollment in a class, the only changes that will be considered are those that improve the student’s educational plan.

Adding and Dropping of Classes: High School Only

1. A student may add a new class to his/her schedule the first two weeks of each semester. Students adding classes within this time period will be required to make up all back assignments in their new classes.
2. A student request to drop a class shall be made before the end of the second week of each semester. Prior to approving that request, teachers will be consulted. The student must meet all course load requirements.

COLLEGE ADMISSIONS REQUIREMENTS

Academic review for college admissions will not only include an examination of a student's GPA and college entrance examination scores (SAT/ACT), but will also be based upon an evaluation of a student's rigor of curricula, including all four years course selections, and in some cases a college essay. A significant grade improvement through the junior year may be taken into account. Requirements at out-of-state colleges and universities, as well as all selective college course requirements, vary. Students and parents should consult the websites of colleges in which they are interested.

HIGH SCHOOL CREDIT FOR 7th AND 8th GRADE STUDENTS

All 7th and 8th grade students who complete high school level credit courses are eligible to have those grades and credits placed on their high school transcript.

ADDITIONAL CONSIDERATIONS

CREDIT RECOVERY PROGRAM

Students who have previously failed a graduation requirement in areas such as English, Social Studies, Math or Science and need to make up credit for graduation, will need to contact the academic counselor to discuss what options may be available such as summer school, or online learning.

EARLY GRADUATION

Upon completion of a letter to the school board, completion of high school graduation requirements and approval from the principal, students may receive permission to graduate one year or one semester early. A letter of request must be submitted for approval at least 18 weeks (one semester) prior to the anticipated graduation date.

EXTRACURRICULAR ACADEMIC ELIGIBILITY

In order to participate in an academic, athletic, or fine arts extracurricular activity, a student must be enrolled in seven classes, be passing all classes, be in good disciplinary standing, and maintain acceptable attendance in all classes. The administration will determine student eligibility regularly.

GRADE CHANGES

On occasion, students may feel that a grade received did not truly reflect what they earned. Students who wish to challenge a grade must first respectfully communicate their concerns to the teacher who gave the grade. *Students will have until the end of the following semester to*

resolve the disputed grade. After that time, all grades will be deemed final and may no longer be changed. If a mediator is necessary, the student may contact the principal.

NCAA INFORMATION

Are you a student-athlete? Ever thought about continuing athletics while pursuing a college degree? Then you need to know about the NCAA & the NCAA Eligibility Center.

What is the NCAA?

The NCAA, or National Collegiate Athletic Association, is a governing organization controlling college sports for men & women. The NCAA functions as a general legislative & administrative authority, formulating & enforcing rules of play for various sports & eligibility criteria for athletes. Established in 1906, it has about 1,200 member schools & conducts about 80 national championships in a total of about 20 sports. The NCAA was established to provide the student-athlete with competition that is fair, safe, and inclusive & promotes good sportsmanship.

The NCAA membership includes Division I, Division II & Division III members. One of the differences among the divisions is that colleges & universities in Divisions I & II may offer athletic scholarships, while Division III colleges & universities may not.

Can't I just try out for my sport at college?

Not necessarily. NCAA regulations are set by NCAA colleges & universities and require all incoming student-athletes to meet a prescribed level of academic performance while maintaining their amateur status before entering college. To assist with this process, the NCAA established the Eligibility Center to partner with high schools, high school coaches & college-bound athletes.

What is the NCAA Eligibility Center?

The Eligibility Center certifies the academic and amateur credentials of all college-bound student-athletes who wish to compete in NCAA Division I or II athletics. The Eligibility Center will collect data from high schools, home schools, on-line schooling and sport sanctioning bodies, and most importantly, from the student-athlete themselves in order to make eligibility decisions. Ultimately, the individual student-athlete is responsible for achieving and protecting his or her eligibility status.

How do I find the answers to my questions?

There are two primary NCAA websites. The NCAA's website is: www.ncaaclearinghouse.net, which is different than the Eligibility Center's website, which is: www.ncaa.org. You will find answers to your questions from either one (or both) of these two resources. In addition, there is a student-oriented website: www.ncaastudent.org; which contains the same information, but is presented via flash web technology to reach the student population.

If you have additional questions, you can contact the Eligibility Center at the address & phone number below. (In addition, use this address if you are sending transcripts or additional information to the center.)

NCAA Eligibility Center

Certification Processing

P.O. Box 7136

Indianapolis, IN 46207-7136

Phone: Toll Free 1-877-262-1492 (Customer Services M-F 8 a.m. – 6 p.m. EST)

“How Should the Eligibility Process Work?”

Grades 9 and 10

- Student takes academic college-preparatory courses, preferably one in each of the following areas: English, math, science, social studies and foreign language. The student should compare course selection against the list of NCAA-approved core courses.

Grade 11

- Student continues to take college preparatory courses in the areas listed above.
- Student registers for the SAT and/or ACT, making sure to use code 9999 at the time of registration. Using code 9999 will ensure the score is reported directly to the Eligibility Center.
- Student registers with the NCAA Eligibility Center and completes both the academic information and the amateurism questionnaire.
- At the end of the student’s sixth semester, the guidance counselor sends the student’s transcript (or transcripts, if more than one high school) to the Eligibility Center.

Grade 12

- Student continues to take college preparatory courses in English, math, science, social studies and foreign language.
- Student registers for additional ACT/SAT tests if necessary, making sure to use code 9999 at the time of registration.
- Prospective college athletes for NCAA Division 1, 2, & 3 schools need to apply online
- The website is www.ncaaclearinghouse.net. From the home page, the student athlete should click on “Prospective Student-Athletes”, which will link the student-athlete to the necessary information. It is the student’s responsibility to have all ACT/SAT scores sent directly to NCAA
- On or after April 1 of the senior year, the student goes back into their Eligibility Center account to update their academic and amateurism information and request final amateurism certification.
- After graduation, the guidance counselor sends the student’s final transcript (which needs to include evidence and the date that the student graduated) to the Eligibility Center.”

NCAA continued...

Students desiring to practice and compete their freshman year at a NCAA Division I or Division II College must satisfy the requirements of NCAA Bylaw 14.3, commonly known as Proposition 48. Students wishing to receive financial aid from a Division I or II college must also satisfy the requirements of NCAA Bylaw 14.3.

A student's eligibility for practice, competition and financial aid in the freshmen year at a Division I or II college must be certified by the NCAA Initial Eligibility Clearinghouse. It is important to see your school staff by September of your senior year to allow time for processing the required information.

During your senior year, students should register online with the NCAA. Prospective college athletes for Division I and II schools need to apply online. The website is: www.eligibilitycenter.org . From the home page, the athlete should click on "NCAA College-Bound Student-Athletes enter here", which will link the student-athlete to the necessary information.

Students must be aware that it is their responsibility that when they register online at www.eligibilitycenter.org , they will be prompted to print forms and these must be given to the registrar. These forms are necessary to have transcripts sent to NCAA. However, it is the **student's** responsibility to submit all SAT/ACT scores to NCAA directly from the College Board; the office does not submit these scores to the NCAA.

Information from:

http://fs.ncaa.org/Docs/eligibility_center/Student_Registration_Info/EligibilityProcess.pdf

COUNSELING AND CAREER DEVELOPMENT

Counseling and Student Success services include:

- Academic planning
- Maintenance of academic records
- Classroom presentations
- Individual and group post-high school planning, career counseling and guidance
- Coordination of information about vocational programs, colleges, financial aid, military programs, and scholarships
- Coordination of academic, college and vocational testing and test interpretation
- Consultations with teachers/parents to assist in diagnosing learning disabilities and working to resolve academic problems
- Coordination and information for drug/alcohol intervention and assessments
- Personal counseling with students
- Parent and student interventions and personal concerns
- Consultation and referral to Child Protective Services and law enforcement
- Consultation and referral to community agencies
- New student enrollment

- Assistance in teacher/student/parent conferences

It is our goal that development of career awareness and the education required to get there be an integral extension of the school's curriculum. For this reason, the high school has a College and Career Support, which serves as an excellent resource for students, faculty and parents needing information about post-secondary education and career decisions. Career information is presented in grades 9-12.

FOUR YEAR PLANNING GUIDE AND WORKSHEETS

Students will find it advantageous to develop a worksheet for planning high school course work. Key issues to consider when developing your specific plan are:

- Plan for all graduation requirements (read the requirements for high school carefully).
- Homework load, variety of interests, and balance of subject matter should be considered, semester by semester.
- High school counselor, student success personnel and teaching staff are available to answer specific questions.
- Students and parents should review the student's four-year plan each semester, updating it as necessary.
- Review the sample four-year student plans which appear in this guide. Different course sequences will help the student prepare for post-high school and career goals.

Sample plans help students see the sequence of required courses, as well as electives available, for a variety of post-high school plans.

PLANNING

The number of decisions to make about course selection may seem overwhelming. We're here to help! The AVID College Counselor K-12, AVID College Mentor, and BHS/IOHS Counselors are the primary consultants as students plan to meet future goals. Please use the checklist below as a guide to review their progress each year.

Ninth Grade

- Complete a tentative plan for courses in grades 9-12 (sample four-year planning pages are included on the following pages)
- Consider several post-high school choices. Consult with adults in various occupations, and the School Counselor.

Tenth Grade

- Complete High School and Beyond Plan. Change plan as necessary to ensure meeting high school graduation requirements.
- Continue consideration of other post-high school choices. Experiment with various course options.
- Take the Preliminary Scholastic Assessment Test (PSAT) in October to assess college preparatory skills.

- Review admission requirements for any colleges and universities under consideration. Include these in planning.
- Investigate career and technical education programs available. Enroll in any possible prerequisite classes required for entry into a program.
- Confer with the school's Counselor about the variety of educational and career options.
- If necessary, meet with your Counselor regarding any questions.

Eleventh Grade

- Focus your consideration of post-high school options. The Counselor is a good resource for this inquiry.
- Take the Preliminary Scholastic Assessment Test (PSAT) in October to assess college preparatory skills as well as prepare for the SAT exam.
- Correspond with vocation-technical schools, community colleges, or four-year colleges about possible post-high school training programs. Consider on-site visitations during school breaks or summer.
- Take either the SAT or ACT in the spring if applying to a four year college that requires these scores. Some colleges require the SAT II subject tests.
- Meet with college, military, or service personnel when they visit Baboquivari High School. Attend Phoenix and Tucson College fairs in the fall.
- Begin the nomination process if planning to apply to a military academy.

Twelfth Grade

- Review graduation requirements to ensure proper enrollment in courses necessary for graduation.
- Take the SAT or ACT in the fall if applying to a college requiring these scores. Take SAT II for colleges requiring these scores.
- Apply to colleges under consideration. Notify the vocational-technical school to place name on a waiting list for the chosen program.
- Be aware of deadlines for colleges.
- Ask teachers if they are able to write favorable letters of recommendation. Make arrangements as early in the school year as possible. Prepare a resume to provide with the recommendation request.
- Follow the guidelines regarding financial aid and scholarship applications.
- Survey possible job choices if choosing to work immediately following high school. The Student Success Coach can assist with this process.
- Finalize decisions regarding post-high school choice. Meet application deadlines.

Four-Year Worksheets

Students and families will find it helpful to develop a worksheet for planning high school course work. A sample worksheet is available on page 18 and in the College and Career Center. Please keep the following points in mind:

- Plan for all graduation requirements (read the requirements carefully).

- Review the sample four-year student plans which appear on the following pages. Different course sequences will help the student prepare for post-high school and career goals.
- Homework load, variety of interests, and balance of subject matter should be considered, semester by semester.
- High school counselor and teaching staff are available to answer specific questions.
- Students and parents should review the student’s four-year plan each semester, updating it as necessary.

SAMPLE FOUR-YEAR STUDENT PLAN: COLLEGE PREPARATORY PROGRAM

9th Grade

First Semester		Second Semester	
1	English 9	1	English 9
2	Algebra 1 or higher	2	Algebra 1 or higher
3	Lab Science	3	Lab Science
4	PE or Health	4	PE or Health
5	Second Language	5	Second Language
6	Fine Art	6	Fine Art
7	Elective	7	Elective

10th Grade

First Semester		Second Semester	
1	English 10	1	English 10
2	Social Studies	2	Social Studies
3	Geometry or higher	3	Geometry or higher
4	Lab Science	4	Lab Science
5	PE or Elective	5	Health or PE
6	Second Language	6	Second Language
7	Career and Tech Ed Elective	7	Career and Tech Ed elective

11th Grade

First Semester		Second Semester	
1	English 11	1	English 11
2	Social Studies	2	Social Studies
3	Algebra 2 or higher	3	Algebra 2 or higher
4	Lab Science	4	Lab Science
5	Second Language	5	Second Language
6	Fine Art or Elective	6	Fine Art or Elective
7	Elective	7	Elective

12th Grade

First Semester		Second Semester	
1	English 12	1	English 12
2	Social Studies	2	Social Studies

3	Advanced Math	3	Advanced Math
4	Lab Science	4	Lab Science
5	Elective or PE	5	Elective or PE
6	Second Language	6	Second Language
7	Elective	7	Elective

SAMPLE FOUR-YEAR STUDENT PLAN: TECHNICAL PROGRAM

9th Grade

First Semester		Second Semester	
1	English 9	1	English 9
2	Math	2	Math
3	Lab Science	3	Lab Science
4	PE or Health	4	PE or Health
5	Fine Art	5	Fine Art
6	Elective	6	Elective
7		7	

10th Grade

First Semester		Second Semester	
1	English 10	1	English 10
2	Social Studies	2	Social Studies
3	Math	3	Math
4	Lab Science	4	Lab Science
5	PE or Health	5	Health or PE
6	Fine/Visual/Performing Arts	6	Fine/Visual/Performing Arts
7	Career & Tech Education or Elective	7	Career & Tech Education or Elective

11th Grade

First Semester		Second Semester	
1	English 11	1	English 11
2	US History	2	US History
3	Math	3	Math
4	Lab Science	4	Lab Science
5	Career & Technical Education or Elective	5	Career & Technical Education or Elective
6	Career & Technical Education or Elective	6	Career & Technical Education or Elective
7		7	

12th Grade

First Semester		Second Semester	
1	English 12	1	English 12
2	Economics	2	AZ/U.S. Constitution
3	Math	3	Math

4	Career & Technical Education or Elective	4	Career & Technical Education or Elective
5	Career & Technical Education or Elective	5	Career & Technical Education or Elective
6	Elective	6	Elective
7		7	

**Course Planning Sheet for the Year
BHS Requirements Class of 2014 and Beyond**

		<i>Each ___ equals one semester class or 0.5 credit</i>
English	4.0 credits	English 9 ___ ___ English 10 ___ ___
Social Studies:		English 11 ___ ___ English 12 ___ ___
World History/ Geo	1.0 credits	World History/ Geography ___ ___
US History		US History ___ ___
Economics	1.0 credits	Economics ___ Gov't ___
Government	0.5 credits	Math ___ ___ ___ ___ ___ ___
Math	0.5 credits	Science ___ ___ ___ ___ ___
Lab Science	4.0 credits	Physical Education ___
Physical Education	3.0 credits	Health ___
Health	0.5 credits	Vocational/ Fine Arts ___ ___
Vocational/ Fine Arts	0.5 credits	Electives ___ ___ ___ ___ ___
<u>Electives/Additional Core</u>	1.0 credits	___ ___ ___ ___ ___
	<u>6.0 credits</u>	
TOTAL	22.0 credits	Electives/Additional Core
		*College bound students should include 2-3 years of the same world language, and Advanced Math with Algebra II as prerequisite.

Freshman Year

Sophomore Year

Junior Year

Senior Year

WHAT ABOUT THE FUTURE?

What options do I have?

United States Military

The Military offers careers for a short time or until retirement. Branches of the military include the: Air Force, Army, Coast Guard, Marines, National Guard, and the Navy.

Men must register with the Selective Service when they turn 18. By registering on time, men stay eligible for opportunities like student loans, job training, government employment, and US citizenship for male immigrants wishing to become citizens. Register at www.sss.gov or pick up a Selective Service Registration at your local post office.

Military Programs Available:

- **Enlistment:** Eligibility varies greatly between services, but all require a high school diploma, completed ASVAB (offered on campus every year), US citizen, at least 17 years old, and meet physical and medical requirements.
- **Commissioning Programs:** Apply between April 1st and December 1st before graduation. Entrance to the Federal Service academies (Air Force, Coast Guard, Military, and Naval) is highly competitive. Candidates must start the application process early and have the nomination of a US Senator or Congressman. For an officer candidate, Aviation Officer Candidate, Reserve Officer Training Corps (ROTC), Marine Platoon Leader Class, one must satisfy the same eligibility requirements for enlistment; as well as above average grades; participation in athletics, clubs, and extracurricular activities; and demonstrated leadership characteristics. SAT or ACT scores will also be considered.

Military Academy Information:

US Air Force Academy
Colorado Springs, CO
www.usafa.af.mil/

US Coast Guard Academy
New London, CT
www.cga.edu/

US Military Academy
West Point, NY
www.usma.edu/

US Naval Academy
Annapolis, MD
www.usna.edu/

COLLEGE: Community, Technical, Tribal, Public, Independent

Community and Technical Colleges offer students an affordable option to the high cost of attending baccalaureate (four year) colleges. Tuition is far less than attending a state university and the “Open door” policy means that anyone 18 years of age or older with a high school diploma or GED may attend. Students can take one or two classes while working at a steady job or they can carry a full load of classes on track to an associate’s degree or to a professional or technical certificate.

Community colleges provide a wide range of educational opportunities beyond high school. Programs usually fall into three categories:

- **Liberal Arts and Pre-professional** programs are designed primarily to provide transfer credit to baccalaureate colleges with an associate in arts (AA, AS, or AAS) degree.
- **Vocational-Technical** programs prepare students for employment in a variety of jobs
- **Apprenticeship** instruction is offered to students in sponsoring industries.

Technical Colleges offer instruction leading directly to employment in vocational, artistic, and technology fields.

Tribal Colleges offer a wide spectrum of programs from vocational and technical training to Bachelor and Master’s degrees. The cultural context and ability to learn the Native language is part of the fabric of the tribal institution. In Arizona, we are fortunate to have both Tohono O’odham Community College and Dine’ College. Dine’ serves as the first tribal college founded in the US. For information on additional tribal colleges/universities, speak to the counselor.

Public Institutions include the community colleges and the state universities, partially funded with taxpayer dollars. A listing of AZ public institutions is included on the next page, followed by a chart of the admissions standards at ASU, NAU and U of A.

Independent Colleges are sometimes called private colleges, not to be confused with for-profit institutions. Costs at the independent college will often be quite expensive, but financial aid can put this type of college within reach. Independent colleges seek students from varied backgrounds and may offer substantial financial aid to “land” a particular student applicant.

Arizona Public Postsecondary Institutions

Arizona State Universities:

Arizona State University	www.asu.edu
Northern Arizona University	http://nau.edu/
University of Arizona	http://www.arizona.edu/

Community College Districts

Arizona Western Community College District	http://www.azwestern.edu/
Central Arizona College	http://www.centralaz.edu/
Cochise Community College District	http://www.cochise.edu/
Coconino Community College District	http://www.coconino.edu/Pages/default.aspx
Eastern Arizona College	http://www.eac.edu/
Gila Community College	http://www.gilaccc.org/
Maricopa County Community College District	http://www.maricopa.edu/
Mohave Community College District	http://www.mohave.edu/pages/1.asp
Northland Pioneer College	http://www.npc.edu/
Pima Community College District	http://www.pima.edu/index.html
Yavapai Community College District	http://www.yc.edu/

Tribal Community Colleges

Dine College	http://www.dinecollege.edu/
Tohono O'odham	http://www.tocc.cc.az.us/

ARIZONA TRI-UNIVERSITY ADMISSION STANDARDS

ABOR Policy 2-102: Undergraduate Admission Requirements (Fall 2014)

Assured Admission for Residents of Arizona

FRESHMEN <i>(Less than 24 transfer credits)</i>	TRANSFER STUDENTS <i>(24 or more transfer credits)</i>
<ul style="list-style-type: none"> • Class Rank: Top Quarter (25%) and • Satisfactorily complete all core competency areas <p style="text-align: center; margin: 10px 0;"><u>Core Competency Areas</u></p> <p>English, Mathematics, Laboratory Science, Social Science, Foreign Language and Fine Arts.</p>	<ul style="list-style-type: none"> • GPA: Minimum 2.5 (4.0 scale) on a minimum 24 transferable credits in basic academic subjects and • Satisfactorily complete all core competency areas <p style="text-align: center; margin: 10px 0;">OR</p> <ul style="list-style-type: none"> • Complete the Arizona General Education Curriculum (AGEC) or an associate degree with a minimum 2.0

Delegated Admission for Resident and Non-Resident Students

FRESHMEN	TRANSFER STUDENTS
<ul style="list-style-type: none"> • Class Rank: Second Quarter (26-50%) or • GPA: have a 2.5 GPA on a 4.0 scale and • Core Competencies: No more than one deficiency in two areas, except both not in mathematics and laboratory sciences 	<p style="text-align: center; margin: 0;"><u>Non-Residents</u></p> <ul style="list-style-type: none"> • GPA: Minimum 2.5 on 24 transferable credits and • Core Competencies: No more than one deficiency in two areas, except both not in mathematics and laboratory sciences

ASU, NAU, UofA ACADEMIC COMPETENCY REQUIREMENTS

- Competency may be demonstrated by 16 core courses from high school or the appropriate college courses within each subject area. In some cases, ACT or SAT scores may be used to satisfy competencies. Please refer to ABOR Policy 2- 102:
- A minimum GPA of 2.0 is required for each competency (subject) area.
- All FIRST YEAR and TRANSFER students with a combination MATH/LABORATORY SCIENCE deficiency are not admissible.

SUBJECT AREAS	HIGH SCHOOL CORE COURSES	COLLEGE COURSE WORK
ENGLISH 4 units (Composition or Literature)	English I English II English III English IV	• One 3-credit English course
MATH 4 units	Algebra I Geometry Algebra II Advanced Math (Algebra II Prerequisite)	• One 3-credit College Algebra course (for which at least intermediate Algebra, or its equivalent, is a prerequisite).
LABORATORY SCIENCE 3 units	One unit in at least three of the four areas (Biology, Chemistry, Physics, Earth Science) An advanced level, e.g. advanced placement (AP) or honors course in a lab science completed previously can be used for a third unit.	• Three transferable 4-credit lab science courses from a regionally accredited institution of higher education (including one semester each from three of the following: Biology, Chemistry, Physics, and Earth Science).
SOCIAL SCIENCE 2 units	One unit of American History and one additional unit of any combination of 2 semesters of social science such as: European/World History, Economics, Sociology, Geography, Government, Psychology, Anthropology, or Philosophy	• One 3-credit transferable American History course and • One 3-credit social science course such as: European History, World History, Economics, Sociology, Geography, Government, Psychology, Anthropology, or Philosophy
FOREIGN LANGUAGE 2 units	Two units of same foreign language	• Two 3-credit courses in the same foreign language
FINE ARTS 1 unit	One unit of fine arts or any combination of 2 semesters of fine arts	• One 3-credit fine arts course

College Entrance Exams (Info for 2014-2015)

The **SAT** and **ACT** exams are recognized college admission tests that let you show colleges what you know and how well you can apply that knowledge. They test your knowledge of reading, writing and math — subjects that are taught every day in high school classrooms. Most students take the SAT or ACT during their junior or senior year of high school, and almost all colleges and universities will accept the SAT to make admission decisions.

ACT-SAT score comparison chart <http://www.act.org/aap/concordance/pdf/reference.pdf>

ACT TEST DATES – online registration and test dates www.act.org

Registration Deadline	Test Date	Late Fee Required
09/19/14	10/25/14	09/20/14 - 10/03/14
11/07/14	12/13/14	11/08/14 - 11/21/14
01/09/15	02/07/15	01/10/15 - 01/16/15
03/13/15	04/18/15	03/14/15 - 03/27/15
05/08/15	06/13/15	05/09/14 - 05/22/15

SAT TEST DATES online registration and test dates www.collegeboard.com

Registration Deadline	Test Date	Late Fee Required
09/12/14	10/11/14	http://sat.collegeboard.org/register/sat-us-dates
10/09/14	11/08/14	http://sat.collegeboard.org/register/sat-us-dates
11/06/14	12/06/14	http://sat.collegeboard.org/register/sat-us-dates

*last test date for seniors applying to most colleges for the following fall

Fee Waiver forms are available for regular ACT and SAT (not late or standby) fees. Please see Rebecca Cohen or Danielle Key for more information. Waivers can be used one time per test per academic year.

SAT Subject Tests – Some colleges recommend and others require SAT Subject Tests for admission or course placement. While some schools will ask you to take tests on specific

subjects, other schools will let you choose a specific subject, like math, science, history or languages.

PSAT – One of the best preparations for the SAT is the Preliminary SAT National Merit Scholarship Qualifying Test (PSAT/NMSQT). The PSAT is a national test offered annually in October. AHS encourages all sophomores and juniors to take the exam. We offer the test at school. Top scorers in their junior year may qualify for National Merit Scholarship consideration.

APPLYING TO COLLEGE

PUBLIC UNIVERSITY APPLICATION PROCEDURES

CHECKLIST:

- Obtain an application form or create an on-line account for any of the in-state public universities you plan to apply
- Provide a current, appropriate email address
- Include the application fee (payable to the university) or use a credit card
- Request & pick up an official transcript from the Office if required by the college
- Include a personal statement or essay, if required
- Mail your official transcript to the college

OUT-OF-STATE & INDEPENDENT COLLEGE APPLICATION PROCEDURES

CHECKLIST:

- Complete an application form
- Provide a current, appropriate email address
- Read all the instructions on the application very carefully
- Determine if the college requires a letter of recommendation from your counselor. If so, follow directions & college application flow-chart in the senior handbook
- If your college requires letters of recommendation from your teachers, please provide stamped, addressed envelopes for each school directly to the teacher(s), as well as your resume.
- **Give teachers/counselors 3 weeks or more to write your recommendation**

Reminder – Check Application Deadlines!!!

HELPFUL HINTS FOR FILLING OUT COLLEGE APPLICATIONS

1. Carefully read all instructions on the application. Universities generally encourage students to apply on-line. You can pay the application fee with a credit card.

2. Make a copy of your application and use as a draft. Keep the clean copy to use for your final draft.
3. Most schools require you to write a personal statement, which may turn out to be the most important part of your application. Ask at least two school staff to read it over before you send it.
4. You will be asked if you have taken a college entrance exam (ACT or SAT). If you have not taken a college entrance exam, or if you are repeating one, fill in the date that it will be taken. The college for which you are applying will receive your results directly from the testing corporation as long as you designate the college code when you register for your exam. (Check your score reports which are sent to you four weeks after you take your exam to verify the colleges.) If you did not request the testing corporation to send your test results to the colleges, follow the directions about sending scores at www.collegeboard.com for SAT or www.actstudent.org for ACT.
5. Class rank, GPA and high school official's signature are included on your official transcript.

SENIORS' MONTHLY "TO DO" CHECKLIST

OCTOBER

- Create checklist of deadlines for applications, financial aid, and scholarships due dates
- Contact schools online, by mail, or telephone for applications
- Sign up for SAT or ACT if needed (collegeboard.com or actstudent.org). Check with your college to see if SAT II subject tests are required
- Order SAT or ACT test scores to be sent from the organization to your colleges
- Update your resume
- Request letter of recommendation from teachers/counselor (if required). Make sure to give the recommender a copy of your resume and a minimum of 3 WEEKS AHEAD OF DEADLINES. (Send thank you notes)
- Sign up to meet with representatives from visiting colleges and the military
- Spend time with parents/guardians and a college counselor discussing costs

NOVEMBER

- All of the things you didn't finish from October!
- Re-check deadlines! Especially for college apps, scholarships and other financial aid opportunities
- Some private colleges require an additional form, the College Scholarship Services (CSS)

DECEMBER

- Begin the process of completing the Free Application for Federal Student Aid (FAFSA)
- Students and parents are encouraged to complete the process online (www.fafsa.ed.gov)
- Check with your college to see if they require additional information, such as the CSS Profile, to be considered for scholarships and other aid
- Visit the schools you want to attend, if possible

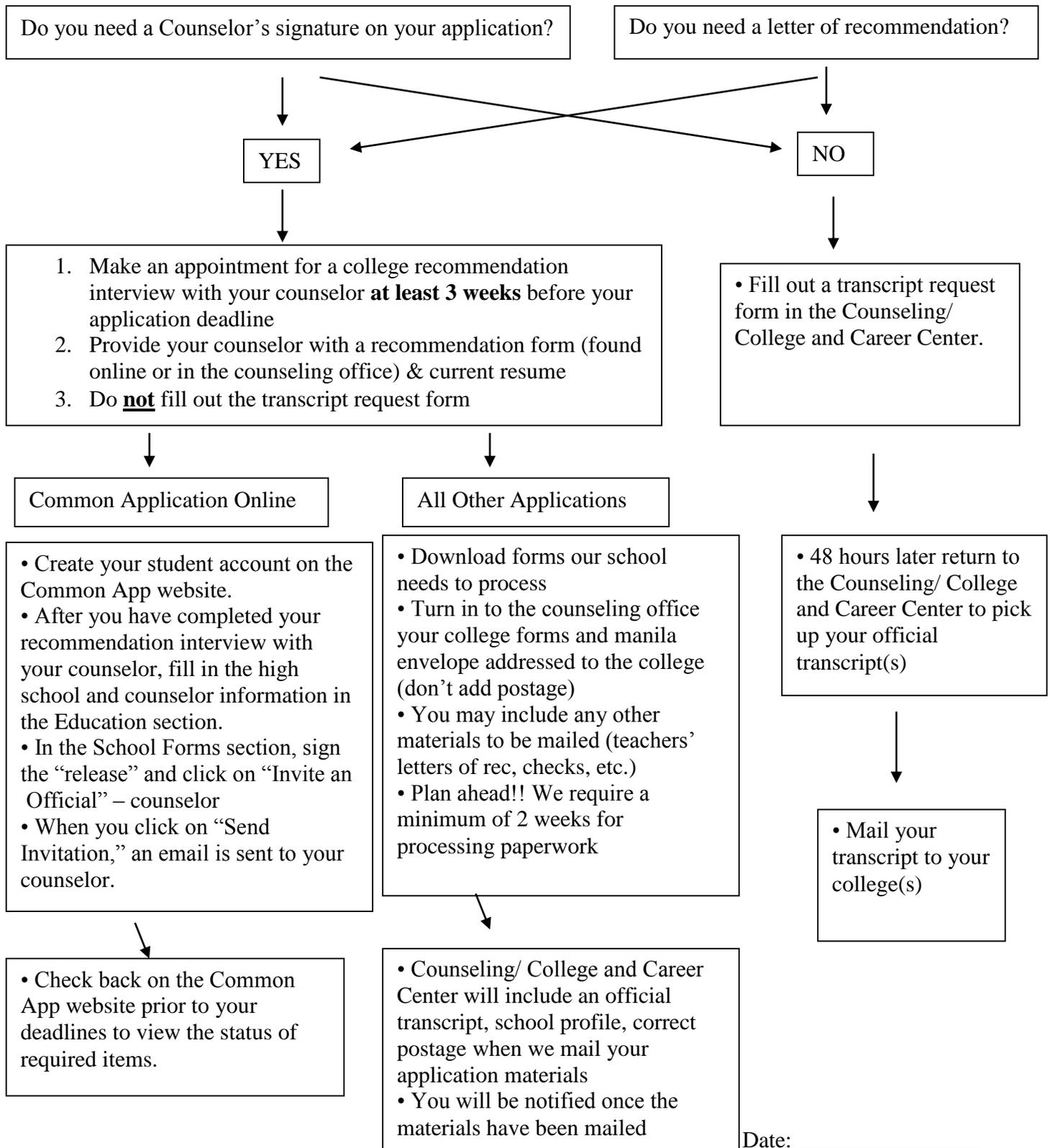
JANUARY/FEBRUARY/MARCH

- Mail your FAFSA as soon as possible... Aid is awarded on a first come, first serve basis!

APRIL/MAY/JUNE – DECISION TIME!

- Most schools will extend offers of admission by April 15th and require a response from you by May 1st
- If you applied for financial aid, review your offer of aid before mailing your non-refundable deposit to the school you have selected
- Notify the college of your choice of your intention to attend and pay your deposit
- Notify Counseling of any scholarships or awards you may have received so you may be honored at the Senior Awards presentation
- If you have earned any college credits, request a copy of your college transcript(s) to be sent to the college you will attend next year

Transcripts and College Application Process



College Recommendation Form

It is important that this form be filled out accurately and completely to aid us in preparing recommendations for your college and/or scholarship applications.

(Please print legibly.)

Student Name: _____

Email: _____ Cell phone number: _____

List the colleges you are applying to and their specific due dates:

Describe your college majors and/or career plans (including area of study, field of interest, timeline, etc.)

Do you need a recommendation? Remember, not all colleges require or want recommendations. If you do need a recommendation, please list those you have requested them from:

1. _____
2. _____
3. _____

Please attach a copy of your resume to this form. Thank you.

Paying For College???

GENERAL STUDENT AID INFORMATION

There are three types of aid:

- **Free Money:** scholarships and Grants
- **Loans:** Have to be paid back
 - Subsidized: no interest while in college
 - Unsubsidized: interest accrues while in college
- **Work-Study**

Colleges have all students applying for financial aid complete the FAFSA, the Free Application for Federal Student Aid.

www.fafsa.ed.gov

FAFSA Tips For Getting Aid Without Delay!

Financial aid administrators and guidance counselors from around the country agree that the following tips speed up the application process.

- **Important: Read the instructions!**
 - Many questions on the FAFSA are straight forward, like your Social Security Number. But many questions are asked specifically for the purpose of student financial aid. Common words like “household,” “investments,” and even “parent” may have a special meaning. Read all instructions carefully.
- **Apply Early!**
 - State and school deadlines will vary and tend to be early. Check with them to find out their exact deadline dates.
 - Federal Student Aid will process your FAFSA if it is received on or before the deadline. However, in order for you to actually receive aid, your school must have correct, complete FAFSA information before enrollment.
- **Complete Your Tax Return!**
 - We recommend that you (and your parents if you are a dependent student) complete your tax return before filling out your FAFSA. This will make completing the FAFSA easier, but you must provide correct income and tax data once you have filed.
- **Save Time: File Electronically!**
 - Complete and submit your FAFSA online. It is the fastest and most accurate way to apply for student aid. If you do not have a computer or internet access at home, you may make arrangements with a staff member to complete it on campus.

- **Ask: Do I Need Additional Forms?**

- Many schools and states rely on the FAFSA as the single application for student aid. However, it would be wise to check your state agency and financial aid office of the school that you plan to attend to find if they require additional forms.

Why fill out a FAFSA?

The (Free Application for Federal Student Aid), or FAFSA, is the first step in the financial aid process. Use it to apply for federal aid, such as the Pell Grant, student loans, and college work study. In addition, most states and schools use FAFSA information to award their financial aid. For instructions on how to complete the FAFSA, [select Completing the FAFSA](#).

***Many colleges base financial aid offers on how soon a student/family submitted the FAFSA. You do not need to wait until current year taxes have been filed to submit the FAFSA. You can go back into the FAFSA and make corrections/updates once your current year taxes have been filed.

COLLEGE AND CAREER WEBSITES

- College:
 - [Know How 2 Go](http://www.knowhow2go.org) - www.knowhow2go.org
 - [ACT, Inc. : A Student Site for ACT Test Takers](http://www.actstudent.org) - www.actstudent.org
 - [SAT](http://sat.collegeboard.org) - http://sat.collegeboard.org
 - [Regional College Access Center](http://metedu.org/rcac) - http://metedu.org/rcac
 - [Lumina Foundation](http://www.luminafoundation.org) - www.luminafoundation.org
 - [College Depot](http://www.phoenixpubliclibrary.org/collegedepot) - www.phoenixpubliclibrary.org/collegedepot

- Career:
 - [Exploring Career Information from the Bureau of Labor Statistics](http://bls.gov/k12)
 - http://bls.gov/k12
 - [AzCIS \(Arizona Career Information System\)](http://www.azcis.intocareers.org) - www.azcis.intocareers.org
 - Student Login: ajohs
 - Password: 4azcis02
 - [Career Forward](http://nroc.careerforward.org) - http://nroc.careerforward.org
 - [Navigation 101](http://www.navigation101.com/login) - http://www.navigation101.com/login

- Financial Aid and Scholarships:
 - [Federal Student Aid](http://studentaid.ed.gov) - http://studentaid.ed.gov
 - [FAFSA \(Free Application for Federal Student Aid\)](http://www.fafsa.ed.gov) - www.fafsa.ed.gov
 - [FastWeb](http://www.fastweb.com) - www.fastweb.com

- Military
 - [Air Force](http://www.airforce.com) - www.airforce.com
 - [Army](http://www.goarmy.com) - www.goarmy.com
 - [Coast Guard](http://www.gocoastguard.com) - www.gocoastguard.com
 - [Marines](http://www.marines.com) - www.marines.com
 - [National Guard](http://www.nationalguard.com) - www.nationalguard.com
 - [Navy](http://www.navy.com) - www.navy.com