

# UME Preparatory Academy 2014 – 2015 Honors Application

## STUDENT ELIGIBILITY FOR ENROLLMENT INTO THE HONORS PROGRAM

Eligibility in the Honors Program is based primarily on a student's academic ability or capability and secondarily on his or her mental, emotional, and social well-being. UME Prep encourages ALL interested students who meet the following minimum qualifications to consider becoming a member of the Honors Program<sup>1</sup>:

1. All students who meet all stated qualifications for enrollment into the Honors Program will be enrolled - UME Prep Academy does not discriminate on the basis of race, color, national origin, sex, religion, disability, or age in its programs, activities, educational services, or employment
2. Students who wish to apply for entrance into the Honors Program, who enroll at the Academy from any non-accredited institution or from a homeschooling background, will need to complete one full academic year at UME Prep or receive administrative approval to waive this requirement in order to submit their application
3. Minimum grade requirements considered for entrance into the Honor's Program will be an accumulative grade average of 90 with no high school credit-bearing course grade below 82
4. All students that have maintained good standing according to the terms of the Student Code of Conduct and all relevant district policies
5. All students that have maintained good standing with the administration during the previous academic school year in terms of district resources
6. All students that have not been placed on Conduct Probation at any time during the semester preceding their application for entrance into the Honors Program
7. All students that have not been suspended for any reason, including tardies, at any time during the previous academic school year

## PROCEDURE FOR ENROLLING IN THE HONORS PROGRAM:

1. Receive the necessary instructor or administrative recommendation(s)
2. Fully complete a written application with the required essay – NO PARTIAL APPLICATIONS WILL BE PROCESSED
3. Submit all necessary fully completed paperwork within time frame allotted
4. Receive notification from the Honors Program Coordinator of acceptance or denial of application

## REQUIRED HONORS STUDENT & COURSE INFORMATION:

The Honors Program is open only to those students who are in 9<sup>th</sup> – 12<sup>th</sup> grade. Only courses from the core academic content areas (English, Math, Science, History) are eligible for honors credit at this time.

*(Please Print Legibly)*

STUDENT NAME: \_\_\_\_\_ GRADE AND SECTION: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_

PARENT EMAIL/PHONE: \_\_\_\_\_ / \_\_\_\_\_

<sup>1</sup> All students who transfer to UME Prep during the year and who meet the minimum requirements for the Honors Program, are eligible to seek admission to the program within 6 weeks of their enrollment at the Academy; enrollment to any specific course will be dependent on maintaining class size limitations as authorized by the Board and found in our charter with the state.



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**TEACHER RECOMMENDATION FOR HONORS:** For a student to be admitted to a specific honors course, this form must be given to the teacher he/she currently receives instruction from for completion; in the instance that the current teacher does not feel equipped to complete this form on behalf of the student, it may be given to the Department Chair for the content area to complete as needed. Also, it should be noted that:

1. The student or his/her parents bear responsibility for getting as many teacher recommendation forms as needed to the teachers in question
2. Teachers or Department Chairs are allowed to consult with the student or his/her parents PRIOR to rendering a decision, but, once that decision has been rendered, any appeals or discussion will be handled through the Honors Program Coordinator
3. All teachers will be expected to complete this form in a timely manner and turn it in to the Honors Program Coordinator
4. NO STUDENT APPLICATION FOR ENROLLMENT INTO THE HONORS PROGRAM WILL BE COMPLETE WITHOUT A TEACHER RECOMMENDATION FOR EACH COURSE HE/SHE IS ATTEMPTING TO ENROLL IN

**To Be Completed By The TEACHER or DEPARTMENT CHAIR:**

1. Has the student, in your professional opinion, exercised due diligence/given a good faith effort to demonstrate academic mastery in the current class?  Yes  No If no, please explain below or attach additional information as necessary.
2. Has the student demonstrated an above average or excellent work ethic throughout his or her performance in the current class?  Yes  No If no, please explain below or attach additional information as necessary.
3. Is there content, either in content or rigor, in the honors course that would not be in this student’s best educational interest?  Yes  No If yes, please explain below or attach additional information as necessary.
4. Is there any reason, in your professional opinion, why this student would not be successful in the honors course he or she is requesting to enroll in?  Yes  No If yes, please explain below or attach additional information as necessary.
5. After careful consideration, I believe that it is in this student’s best education interest to enroll in the honors course and I support this request:
  - Yes – No qualifications or hesitation
  - Yes – With the following qualifications listed below
  - No – With the following reasons listed below

\_\_\_\_\_ (Teacher Signature & Date)

Additional Comments (optional):

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